

VET Credit Transfer

Policy

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Policy owner:	Director Education
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Related policies and documents:	Australian Qualifications Framework (AQF): AQF Qualifications Pathways Policy Second Edition 2013 or successor Standards for Registered Training Organisations 2015 or successor VET Credit Transfer Procedure VET Credit Transfer - Application for Credit Transfer Form VET Credit Transfer - Mapping of Superseded Units Form VET Recognition of Prior Learning Policy and Procedure International Student Recognition of Course Credit Procedure

Purpose

To ensure that students gain credit for studies previously completed in line with the underlying principle of Credit Transfer. No student is required to undertake study in a unit of competency which they have successfully completed.

Coverage

This policy applies to Credit Transfer for the following:

- The provision of Credit Transfer for the same unit of competency from one AQF qualification to another AQF qualification.
- The granting of Credit Transfer is based on the equivalency mapping document contained in the revised Training Package found on the training.gov.au website.

Policy

It is the policy of William Angliss Institute (WAI) to provide for the facilitation of Credit Transfer in line with the Australian Qualifications Framework: Qualifications Pathways Policy and the Standards for Registered Training Organisations.

The granting of Credit Transfer will be evidence-based, equitable and transparent and will be applied consistently and fairly across all program areas and, where possible, prior to a letter of offer being issued.

Credit Transfer is automatically granted for any unit with exactly the same code and title. Credit Transfer will only be applied to a unit that has been undertaken through training and assessment at another Registered Training Organisation.

Credit Transfer is automatically granted for a superseded unit from the previous training package

studied at William Angliss Institute which has been deemed equivalent. Studies undertaken elsewhere are subject to assessment.

Credit Transfer may be granted from earlier training packages subject to the WAI assessor reviewing the learning outcomes and deeming them to be substantially the same as the unit for which credit is being sought and documented within the 'Mapping of Superseded Units' Form. For units completed 10 or more years prior to the application, a Recognition of Prior Learning (RPL) process should be initiated.

Credit Transfer cannot be granted if the learning outcomes of the completed unit are judged as not substantially the same as the learning outcomes for which credit is being sought. The learning outcomes can be utilized as part of an RPL process.

Credit for electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Accountability

All Managers with responsibility for teaching delivery are accountable for following this policy.

Student Expectation

It is the responsibility of the individual requesting a Credit Transfer to declare any previous study for which they may wish to claim credit transfer prior to the commencement of training.

Definitions

Credit Transfer: - Credit transfer is a process that provides students with agreed and consistent credit outcomes for components of a qualification based on identified equivalence in content and learning outcomes between matched qualifications. (Australian Qualifications Framework Second Edition January 2013)

Legislative and/or Institute Management Context

This policy enables WAI to comply with regulatory and management instruments including but not limited to:

- Australian Qualifications Framework: AQF Qualifications Pathways Policy, Second Edition 2013
- Standards for Registered Training Organisations 2015

Non-compliance with Policy

Established breaches of WAI VET Credit Transfer Policy and any associated policy and procedures will be met with disciplinary action and may result in dismissal.